# MODERN SLAVERY AND HUMAN TRAFFICKING STATEMENT

#### Introduction

This Modern Slavery and Human Trafficking Statement is a response to Section 54(1), Part 6 of the Modern Slavery Act 2015 and relates to actions and activities for the financial year ending 31 December 2022.

ASF Cleaning Services Ltd ('the Company', 'we', 'us' or 'our') is committed to preventing slavery and human trafficking violations in its own operations, its supply chain, and its products. We have zero-tolerance towards slavery and require our supply chain to comply with our values.

## **Organisational structure**

ASF Cleaning Services Ltd and has business operations in the United Kingdom.

We operate in the Cleaning services sector. The nature of our supply chains is as follows: We work with a number of direct suppliers who provide us with goods, such at cleaning chemical suppliers and office equipment suppliers, all based in the UK.

For more information about the Company, please visit our website: www.asfcleaning.co.uk.

#### **Policies**

We operate a number of internal policies to ensure that we are conducting business in an ethical and transparent manner.

These include the following:

- Recruitment and selection policy 'We conduct checks on all prospective employees to verify that they are eligible to
  work in the UK. Certain roles require a Disclosure and Barring Service (DBS) check where employees may be
  working with vulnerable people.'
- Staff code of conduct We are committed to the fair treatment of all staff. Our staff code of conduct reflects our core
  values and expected behaviours. The code of conduct makes it clear that we have a zero-tolerance approach to
  modern slavery.'
- Safeguarding policy 'This policy highlights the potential risks of modern slavery and human trafficking, including how to identify signs of exploitation and how to report concerns.'

We make sure our suppliers are aware of our policies and adhere to the same standards.

# **Due Diligence**

As part of our efforts to monitor and reduce the risk of slavery and human trafficking occurring in our supply chains, we have adopted the following due diligence procedures:

Internal supplier audits.

Our due diligence procedures aim to:

- Identify and action potential risks in our business and supply chains.
- Monitor potential risks in our business and supply chains
- Reduce the risk of slavery and human trafficking occurring in our business and supply chains.

#### Risk and compliance

The Company has evaluated the nature and extent of its exposure to the risk of slavery and human trafficking occurring in its UK supply chain through:

- Evaluating the slavery and human trafficking risks of each new supplier.
- Reviewing on a regular basis all aspects of the supply chain based on supply chain mapping.

We do not consider that we operate in a high-risk environment because We try to recruit locally and ask for DBS checks to completed by all staff..

We do not tolerate slavery and human trafficking in our supply chains. Where there is evidence of failure to comply with our policies and procedures by any of our suppliers, we will seek to terminate our relationship with that supplier immediately.

## **Effectiveness**

The Company uses Key Performance Indicators (KPIs) to measure its effectiveness and ensure that slavery and human trafficking is not taking place in its business and supply chains. These KPIs are as follows:

• We will contact suppliers to enquire about their modern slavery practices every 12 months.

The statement was approved by the board of directors.

Alan Feneley, Director
ASF Cleaning Services Ltd
Date